

Account on File:

An Easy & Flexible Way to Pay Your Out-of-Pocket Expenses



We are pleased to announce our new Account on file payment program offering you flexible and convenient payment options.

Keeping a form of payment on file with our office:

- Minimizes the time and expense of writing checks, mailing and postage
- Frees you from dealing with periodic statements and phone calls
- Saves you time during your appointment, since there is no need to wait or pay your co-pays or other charges once you pre-approve them
- Is completely free and takes only a moment to set-up

Payment Flexibility

With Account on File, you can make payments automatically from your checking, debit or credit card account, at no additional charge. Payment methods and terms can be changed anytime just by stopping by our office.

How it Works:

- You sign an authorization form with our office approving electronic payments from your checking account, credit or debit card up to a specified dollar limit. You have the flexibility to authorize payment up to a specified dollar amount.
- You can authorize payments on a one-time basis to cover a balance due or on an on-going basis if you visit our office frequently.
- The next time you come into our office and have a co-pay or out-of-pocket balance, it is automatically paid through your pre-authorized account, saving you time at our office and minimizing the need for writing or mailing checks.

No payments are accessed from your account unless explicitly authorized by you in writing, in advance.

Protecting your Information

Your account information is entered into a software system containing safeguards mandated by banking and credit card associations. Your account numbers are encrypted when they are entered into the system which protects them from being read by anyone in our office after that.

And remember, your account cannot be charged without your prior written approval and no transfers can be made from your account that exceed the dollar amounts you have authorized.

Ask us how you can get started with Account on File today, at no cost to you!!
